



**LOYOLA COLLEGE**

**Mettala**

Oilpatty-Post, Rasipuram (Tk).

Namakkal (Dt) - 636202

Tamil Nadu, South India.

**Date: 04-07-2025**

<b>From</b> <b>The Principal</b> <b>Loyola College of Arts &amp; Science</b> <b>Mettala,</b> <b>Oilpatty – Post,</b> <b>Rasipuram – Tk.,</b> <b>Namakkal – Dt. 636202</b>	<b>To</b> <b>The Head of the Department,</b> <b>Loyola College of Arts &amp; Science</b> <b>Mettala,</b> <b>Oilpatty – Post,</b> <b>Rasipuram – Tk.,</b> <b>Namakkal – Dt. 636202</b>
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**CIRCULAR**

**URGENT: CORRECTION OF STUDENT DETAILS**

**Ref: LCAS/PRI-OFF/2025-26/008**

Dear Respected Heads of Departments,

As per the circular from Periyar University regarding corrections to student details, we request that you take immediate action to update the names (including spaces and spellings) and dates of birth for 2nd and 3rd-year students through the university portal by the username and password given to you. Please ensure these corrections are reported to the Controller of Examinations before the end of the day.

In cases where students are absent, it is your responsibility to contact them promptly and facilitate the necessary corrections.

Thank you for your prompt attention to this matter.

Encl:

1. University Communication, dated: 03.07.2025
2. Name List

CC to:

1. Secretary
2. Vice Principals
3. Exam Cell
4. Heads of the Departments
5. College Office File



*f. Subh 04/07/25*  
**Principal**  
**PRINCIPAL**  
**LOYOLA COLLEGE**  
**OF ARTS & SCIENCE (Co. Ed.)**  
**METTALA, OILPATTY-636 202.**  
**Rasipuram (Tk), Namakkal (Dt.)**

## ACKNOWLEDGEMENT

Ref: LCAS/PRI-OFF/2025-26/008, Dated: 04-07-2025

S. No	Department	Receiver Name	Receiver Signature
1	Exam Cell	Dr. R. David	R. David
2	B.A. Tamil	Dr. S. XAVIER	S. Xavier
3	B.A. English	R. Lashmikaanda	R. Lashmikaanda
4	B.B.A	L. George	L. George
5	B.Com	J. L. RAJAN	J. L. Rajan
6	B.Com (Accounting and Finance)	J. L. RAJAN	J. L. Rajan
7	B.C.A	S. KAYITHA	S. Kayitha
8	B.Sc. Chemistry	N. RAJENDRAN	N. Rajendran
9	B.Sc. Computer Science	M. JAYARAJAN	M. Jayarajan
10	B.Sc. Mathematics	M. JOSEPH	M. Joseph
11	B.Sc. Physics	T. SOPHIA	T. Sophia